

**SANTA MONICA COMMUNITY COLLEGE DISTRICT, ET. AL.,
LIST OF OUTSTANDING DOCUMENTS DUE FOR COPYING AND INSPECTION
PURSUANT TO THE CALIFORNIA PUBLIC RECORDS ACT**

THIRD WRITTEN CPRA REQUEST TO KATHARINE MULLER, DATED SEPT. 29, 2005

(SENT VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED)

DECEMBER 18, 2005

(FINAL REVISED VERSION)

SET THREE: REQUEST NO. 1

Any and all documents including memoranda, letters, emails, reports, etc. by and between Katharine Muller and anyone at the Education Commission of the States in Denver, Colorado.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE HAVE RECEIVED 5 PAGES OF EMAILS BETWEEN KATHARINE MULLER AND CARL KRUEGER, POLICY ANALYST AT THE ECS.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 2

Any and all documents including memoranda, letters, emails, reports, invoices, bills & receipts, etc. regarding Katharine Muller's role as a participant in the Education Commission of the States July 2005 Session #343 entitled, "Workforce Development for the Creative Economy."

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.
PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 3

Any and all documents including memoranda, letters, emails, reports, etc. by and between Steve Seabolt and Katharine Muller.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE HAVE RECEIVED 2 PAGES OF EMAILS BETWEEN KATHARINE MULLER AND STEVE SEABOLT.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 4

Any and all documents including memoranda, letters, emails, reports, etc. by and between Electronic Arts, Inc. and anyone at SMC and/or the Academy of Entertainment & Technology including references to internships, donations, job placement, etc. from 1997 to the present.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. ELECTRONIC ARTS CAME TO AET ON OR ABOUT MARCH 15, 2005 REGARDING AN "INTERNSHIP PRESENTATION" AND WELL AS TO DISCUSS FULL-TIME EMPLOYMENT REQUIREMENTS TO AET STUDENTS. DOCUMENTS SHOULD EXIST AS TO THE INTERVIEWS WHICH TOOK PLACE AS WELL AS VARIOUS HANDOUTS PROVIDED FROM ELECTRONIC ARTS TO AET. ADDITIONALLY, ON OR ABOUT OCTOBER 21, 2004, ELECTRONIC ARTS MET WITH DEAN KATHARINE MULLER, JIM KEESHEN, AND OTHER AET EMPLOYEES ON THE AET CAMPUS. THERE SHOULD BE DOCUMENTATION, INCLUDING NOTES BY DEAN MULLER, REGARDING THIS MEETING.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 5

Any and all documents including memoranda, letters, emails, reports, etc. by and between Activision, Inc. and anyone at SMC and/or the Academy of Entertainment & Technology including references to internships, donations, job placement, etc. from 1997 to the present.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE HAVE RECEIVED ONLY PRINTOUTS OF DOCUMENTS ENTITLED, "SANTA MONICA COLLEGE ACADEMY OF ENTERTAINMENT & TECHNOLOGY INTERNSHIPS AND JOB PLACEMENTS" FOR VARIOUS YEARS. THESE DOCUMENTS DO NOT PROVIDE SPECIFIC INFORMATION RELATING TO ACTIVISION INTERNSHIPS AND JOB PLACEMENTS. THIS RESPONSE IS INCOMPLETE.

ADDITIONALLY, SMC PROMISED, PURSUANT TO ROBERT SAMMIS' LETTER, DATED OCTOBER 26, 2005, TO PROVIDE US WITH SPECIFIC DOCUMENTS WITH STUDENT NAMES DEDACTED BY OCTOBER 31, 2005. TO DATE, WE HAVE NOT RECEIVED THESE DOCUMENTS.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 6

Any and all documents pertaining to Jim Keeshen's job title & job duties at the Academy of Entertainment & Technology including his past role as Dept. Chair of AET, from his initial employment to the present, including roles & involvement in committees at AET & SMC as well as his roles & duties pertaining to AET's curriculum, equipment purchases, hiring, and

advisory boards.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A GENERIC TEN PAGE DOCUMENT ENTITLED "ARTICLE 6: FACULTY ASSIGNMENT AND LOAD" WHICH IS NON-RESPONSIVE TO OUR SPECIFIC REQUEST PERTAINING TO SMC PROFESSOR JIM KEESHEN. (A.K.A., JAMES F. KEESHEN).

WE HAVE ADDITIONALLY RECEIVED AN EIGHT PAGE DOCUMENT WHICH LISTS JAMES F. KEESHEN'S DATES OF EMPLOYMENT, SALARY, AND STEP & GROUP ADVANCEMENT FROM 1979 TO SPRING SEMESTER 2005. WE HAVE NOT RECEIVED INFORMATION FOR FALL SEMESTER 2005, DESPITE THE FACT THAT HE IS TEACHING COURSES AT AET. WE HAVE RECEIVED NO DOCUMENTATION EXPLAINING HIS "SPECIAL ASSIGNMENTS" FOR WHICH HE WAS PAID BY THE DISTRICT. FURTHERMORE, WE HAVE RECEIVED NO DOCUMENTATION REGARDING HIS JOB DUTIES OR ROLES AND INVOLVEMENT IN COMMITTEES OR PERTAINING TO THE ACADEMY'S CURRICULUM & CERTIFICATES.

ADDITIONALLY, PURSUANT TO YOUR LETTER, DATED OCTOBER 26, 2005, YOU STATED: "THE DISTRICT MAINTAINS A HISTORY FILE FOR EACH FULL-TIME EMPLOYEE. THIS HISTORY CARD IS MAINTAINED IN A NON-CONFIDENTIAL FILE AND WILL BE MADE AVAILABLE FOR YOUR INSPECTION ON OCTOBER 31, 2005." HOWEVER, WE HAVE NOT RECEIVED INSPECTION AS PROMISED NOR HAVE WE RECEIVED A COPY OF THIS HISTORY CARD.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 7

Any and all documents pertaining to Bill Lancaster's job title & job duties as AET Chairman & at the Academy of Entertainment & Technology, from his initial employment to the present, including roles & involvement in committees at AET & SMC as well as roles & duties pertaining to the Academy's curriculum & certificates.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A GENERIC TEN PAGE DOCUMENT ENTITLED "ARTICLE 6: FACULTY ASSIGNMENT AND LOAD" WHICH IS NON-RESPONSIVE TO OUR SPECIFIC REQUEST PERTAINING TO SMC PROFESSOR BILL LANCASTER (A.K.A., WILLIAM LANCASTER).

WE HAVE ADDITIONALLY RECEIVED A 16 PAGE DOCUMENT WHICH LISTS WILLIAM LANCASTER'S DATES OF EMPLOYMENT, SALARY, AND STEP & GROUP ADVANCEMENT FROM 1979 TO FALL SEMESTER 2005. WE HAVE RECEIVED NO DOCUMENTATION REGARDING HIS JOB DUTIES OR ROLES AND INVOLVEMENT IN COMMITTEES OR THE ACADEMY'S CURRICULUM & CERTIFICATES. FURTHERMORE, THE CURRICULUM MINUTES AVAILABLE ONLINE ARE NOT COMPLETE AND ONLY GO BACK TO 2001-2002, NOT SINCE THE ACADEMY'S INCEPTION IN 1997.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 8

Any and all documents pertaining to Katharine Muller's job title & job duties as Dean of External Affairs & at the Academy of Entertainment & Technology, from her initial employment to the present, including roles & involvement in committees at AET & SMC as well as roles & duties as Project Coordinator of any & all projects.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A FOUR PAGE DOCUMENT WHICH LISTS DEAN KATHARINE E. MULLER'S DATES OF EMPLOYMENT, SALARY, AND STEP & GROUP ADVANCEMENT FROM 1997 TO FALL SEMESTER 2005. WE HAVE RECEIVED NO DOCUMENTATION REGARDING HER JOB DUTIES, ROLES IN COMMITTEES OR AS PROJECT COORDINATOR OF ANY PROJECTS AT SMC OR AET.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 9

Any and all documents pertaining to Gloria Mottler's job title & job duties at the Academy of Entertainment & Technology, from her initial employment to the present, including roles & involvement in committees at AET & SMC.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A ONE PAGE PRINTOUT LISTING JOB TITLES WITH DATES, WHICH IS UNREADABLE DUE TO FONT AND IMAGE SIZE AS WELL AS CUT OFF OF INFORMATION, WHICH IS UNRESPONSIVE TO OUR REQUEST. WE HAVE RECEIVED NO DOCUMENTATION DESCRIBING JOB DUTIES NOR HAVE RECEIVED ANY DOCUMENTS REGARDING ROLES & INVOLVEMENT IN COMMITTEES AT AET OR SMC.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 10

Any and all documents pertaining to Stu Seldon's job title & job duties at the Academy of Entertainment & Technology, from her initial employment to the present, including roles & involvement in committees.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A ONE PAGE PRINTOUT LISTING JOB TITLES WITH DATES, WHICH IS UNREADABLE DUE TO FONT AND IMAGE SIZE AS WELL AS CUT OFF OF INFORMATION, WHICH IS UNRESPONSIVE TO OUR REQUEST. WE HAVE RECEIVED NO DOCUMENTATION DESCRIBING JOB DUTIES NOR HAVE RECEIVED ANY DOCUMENTS REGARDING ROLES & INVOLVEMENT IN COMMITTEES.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 11

Any and all documents pertaining to Tim Ryan's job title & job duties at the Academy of Entertainment & Technology, from her initial employment to the present, including roles & involvement in committees.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A ONE PAGE PRINTOUT LISTING JOB TITLES WITH DATES, WHICH IS UNREADABLE DUE TO FONT AND IMAGE SIZE AS WELL AS CUT OFF OF INFORMATION, WHICH IS UNRESPONSIVE TO OUR REQUEST. WE HAVE RECEIVED NO DOCUMENTATION DESCRIBING JOB DUTIES NOR HAVE RECEIVED ANY DOCUMENTS REGARDING ROLES & INVOLVEMENT IN COMMITTEES.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 12

Any and all documents pertaining to Brant Looney's job title & job duties at the Academy of Entertainment & Technology, from her initial employment to the present, including any and all consultant contracts.

WE HAVE RECEIVED NO INSPECTION TO DATE.

WE HAVE RECEIVED A ONE PAGE PRINTOUT LISTING JOB TITLE WITH START DATE, WHICH IS UNREADABLE DUE TO FONT AND IMAGE SIZE AS WELL AS CUT OFF OF INFORMATION, WHICH IS UNRESPONSIVE TO OUR REQUEST. WE HAVE RECEIVED NO DOCUMENTATION DESCRIBING JOB DUTIES. NOR HAVE RECEIVED ANY DOCUMENTS REGARDING ANY AND ALL CONSULTANT CONTRACTS, DESPITE ONE SUCH REFERENCE TO A CONSULTANT CONTRACT BETWEEN SMC AND BRANT LOONEY, AS REFERENCED IN THE SMC BOARD OF TRUSTEE MINUTES, CONSENT AGENDA, RECOMMENDATION NO. 13, DATED JULY 6, 1998.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 13

Any and all documents pertaining to successful job placement of graduates from the Academy of Entertainment & Technology, including freelance jobs, from 1997 to the present.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE HAVE RECEIVED ONLY PRINTOUTS OF DOCUMENTS ENTITLED, "SANTA MONICA COLLEGE ACADEMY OF ENTERTAINMENT & TECHNOLOGY INTERNSHIPS AND JOB PLACEMENTS" FOR VARIOUS YEARS. THESE DOCUMENTS DO NOT PROVIDE SPECIFIC INFORMATION RELATING TO SUCCESSFUL JOB

PLACEMENTS NOR DOES IT PROVIDE SUPPORTING INFORMATION THAT WOULD VERIFY THE ACCURACY OF THE FIGURES STATED. WE ADDITIONALLY RECEIVED 5 PAGES OF AET INTERNSHIP POLICIES FOR VARIOUS YEARS. THIS RESPONSE IS INCOMPLETE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 14

Any and all documents pertaining to funding sources & info. Of the Academy of Entertainment & Technology computer lab from 1997 to the present including bills, receipts, software purchases, hardware & computer purchases, etc.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. FOR EXAMPLE, WE WOULD LIKE TO INSPECT AND OBTAIN ALL FINANCIAL TRANSACTIONS FOR COMPUTER PURCHASES AT AET WITH DELL COMPUTERS FOR EACH YEAR THAT SMC PURCHASED THESE COMPUTERS.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 15

Any and all documents provided by the District and/or SMC presenting "convincing evidence that every graduate from the Academy will have ample opportunity to obtain a well-paying career in a vibrant and growing industry" as set forth in the California Postsecondary Education Commission Report 97-4, dated June 1997.

WE HAVE NOT RECEIVED INSPECTION TO DATE. WE RECEIVED TWO IDENTICAL COPIES OF THE CALIFORNIA POSTSECONDARY EDUCATION COMMISSION REPORT 97-4, DATED JUNE 1997, AND ENTITLED "A REVIEW OF THE PROPOSED ACADEMY OF ENTERTAINMENT AND TECHNOLOGY – AN EDUCATIONAL CENTER OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT."

THIS RESPONSE IS BASICALLY NON-RESPONSIVE TO OUR REQUEST. PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE DOCUMENTS INDICATED.

SET THREE: REQUEST NO. 16

Any and all documents supporting your allegations that the Academy's enrollment is "based entirely on market labor demand" as set forth in the California Postsecondary Education Commission Report 97-4, dated June 1997.

WE HAVE NOT RECEIVED INSPECTION TO DATE. WE RECEIVED TWO IDENTICAL COPIES OF THE CALIFORNIA POSTSECONDARY EDUCATION COMMISSION REPORT 97-4, DATED JUNE 1997, AND ENTITLED "A REVIEW OF THE PROPOSED ACADEMY OF ENTERTAINMENT AND TECHNOLOGY – AN EDUCATIONAL CENTER OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT."

THIS RESPONSE IS BASICALLY NON-RESPONSIVE TO OUR REQUEST. PURSUANT TO CALIFORNIA EDUCATION CODE, SECTION 78015, I CITE THE FOLLOWING AS REFERENCE:

78015. Job market study; area; scope

(a) (1) The governing board of a community college district, prior to establishing a vocational or occupational training program, shall conduct a job market study of the labor market area, as those terms are defined in Section 52301.5, in which it proposes to establish the program. The study shall use the State-Local Cooperative Labor Market Information Program established in Section 10533 of the Unemployment Insurance Code, or if this program is not available in the labor market area, other available sources of labor market information. The study shall include a California Occupational Information System supply analysis of existing vocational and occupational education or training programs for adults maintained by high schools, community colleges, and private postsecondary schools in the area to ensure that the anticipated employment demand for students in the proposed programs justifies the establishment of the proposed courses of instruction.

(2) The governing board of the community college district shall make copies of each job market study available to the public.

(b) Subsequent to completing the study required by this section and prior to establishing the program, the governing board of the community college district shall determine whether or not the study justifies the proposed vocational education program.

(c) If the governing board of the community college district determines that the job market study justifies the initiation of the proposed program, it shall determine, by resolution, whether the program shall be offered through the district's own facilities or through a contract with an approved private postsecondary school pursuant to Section 8092.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE DOCUMENTS INDICATED.

SET THREE: REQUEST NO. 17

Any and all documents, including proposals, letters, reports, emails, etc. sent from the California Postsecondary Education Commission to SMC or the Academy regarding the creation of the Academy of Entertainment & Technology as an educational center.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 18

Any and all documents, including proposals, letters, reports, emails, etc. sent from SMC or the Academy to the California Postsecondary Education Commission regarding the creation of the Academy of Entertainment & Technology as an educational center.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 19

Any and all documents regarding the \$1.25 million received by Governor Pete Wilson and/or the Chancellor's Office in 1997 for the Academy of Entertainment & Technology, including bills, receipts, allocations, memos, etc.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 20

Any and all documents, memoranda, emails, letters or reports regarding the Academy's decision to cancel Professor Jim Keeshen's ET61 History of Animation ground course for Fall Semester 2005.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 21

Any and all documents, memoranda, emails, letters or reports regarding the Academy's decision to cancel Professor Jeannie Novak's ET4 eCommerce class for Fall Semester 2005.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 22

Any and all documents, memoranda, emails, letters or reports regarding the Academy's decision to cancel Professor Jeannie Novak's ET42 Game Development class from a 3-unit 16-week course to a 1-unit 8-week course.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 23

Any and all past computer lab policies, from 1997 to 2005 summer, for the Academy of Entertainment & Technology computer lab.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE RECEIVED THREE PAGES OF GENERIC COMPUTER LAB POLICIES. HOWEVER, WE HAVE NOT RECEIVED A LIST OF COURSES WHICH ARE ALLEGEDLY AUTHORIZED "COMPUTER LAB COURSES."

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 24

Any and all current computer lab policies for the Academy of Entertainment & Technology computer lab.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE RECEIVED THREE PAGES OF GENERIC COMPUTER LAB POLICIES. HOWEVER, WE HAVE NOT RECEIVED A LIST OF COURSES WHICH ARE ALLEGEDLY AUTHORIZED "COMPUTER LAB COURSES."

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 25

Any and all documents pertaining to non-paid internships given to students at the Academy of Entertainment & Technology from 1997 to the present.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE HAVE RECEIVED ONLY PRINTOUTS OF DOCUMENTS ENTITLED, "SANTA MONICA COLLEGE ACADEMY OF ENTERTAINMENT & TECHNOLOGY INTERNSHIPS AND JOB PLACEMENTS" FOR VARIOUS YEARS. THESE DOCUMENTS DO NOT PROVIDE SPECIFIC INFORMATION RELATING TO NON-PAID INTERNSHIPS NOR DOES IT PROVIDE SUPPORTING INFORMATION THAT WOULD VERIFY THE ACCURACY OF THE FIGURES STATED. WE ADDITIONALLY RECEIVED 5 PAGES OF AET INTERNSHIP POLICIES FOR VARIOUS YEARS. THIS RESPONSE IS INCOMPLETE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 26

Any and all documents pertaining to paid internships given to students at the Academy of Entertainment & Technology from 1997 to the present.

WE HAVE RECEIVED NO INSPECTION TO DATE. WE HAVE RECEIVED ONLY PRINTOUTS OF DOCUMENTS ENTITLED, "SANTA MONICA COLLEGE ACADEMY OF ENTERTAINMENT & TECHNOLOGY INTERNSHIPS AND JOB PLACEMENTS" FOR VARIOUS YEARS. THESE DOCUMENTS DO NOT PROVIDE SPECIFIC INFORMATION RELATING TO PAID INTERNSHIPS NOR DOES IT PROVIDE SUPPORTING INFORMATION THAT WOULD VERIFY THE ACCURACY OF THE FIGURES STATED. WE ADDITIONALLY RECEIVED 5 PAGES OF AET INTERNSHIP

POLICIES FOR VARIOUS YEARS. THIS RESPONSE IS INCOMPLETE.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 27

Any and all documents pertaining to the Mary Pickford Speaker Series from its inception to the current semester 2005.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. ADDITIONALLY, SMC PROMISED, PURSUANT TO ROBERT SAMMIS' LETTER, DATED OCTOBER 26, 2005, TO PROVIDE US WITH COPIES OF ALL BROCHURES BY OCTOBER 31, 2005. TO DATE, WE HAVE NOT RECEIVED THESE DOCUMENTS. THE DISTRICT HAS IN POSSESSION BILLS AND INVOICES PAID TO CONSULTANT BARBARA JACOBS FOR THE MARY PICKFORD SERIES.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 28

Any and all documents pertaining to scholarships given to students under the Mary Pickford Foundation from its inception to the current semester 2005.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. ON OR ABOUT JUNE 1998, THE SANTA MONICA COLLEGE FOUNDATION RECEIVED A \$200,000 SCHOLARSHIP ENDOWMENT FOR STUDENTS AT THE ACADEMY OF ENTERTAINMENT AND TECHNOLOGY. SINCE WE ARE NOW IN 2005, THERE SHOULD BE DISTRICT RECORDS REGARDING THE DISTRIBUTION OF THIS SCHOLARSHIP ENDOWMENT MONEY TO AET STUDENTS.

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 29

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the Fall Semester 1997.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 30

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the Winter Session 1998.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE

ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 31

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the Spring Semester 1998.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade

distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 32

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the Summer Semester 1998.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 33

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the Fall Semester 1998.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 34

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the Winter Session 1999.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS

PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 35

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the following semesters: Spring 1999, Summer 1999, and Fall 1999, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS

AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 36

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the following semesters: Winter 2000, Spring 2000, Summer 2000, and Fall 2000, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT

DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 37

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the following semesters: Winter 2001, Spring 2001, Summer 2001, and Fall 2001, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not

successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 38

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the following semesters: Winter 2002, Spring 2002, Summer 2002, and Fall 2002, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 39

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the

following semesters: Winter 2003, Spring 2003, Summer 2003, and Fall 2003, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard."

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR "HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE." FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE'S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 40

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC's Academy of Entertainment & Technology for the following semesters: Winter 2004, Spring 2004, Summer 2004, and Fall 2004, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT'S CONTENTIONS THAT IT WOULD NEED TO "WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE." ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

"In order to be officially recognized as an education center, the proposed operation must

maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard.”

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

ADDITIONALLY, PURSUANT TO SMC MASTER PLAN FOR EDUCATION, REVISED JULY 2001, UNDER INSTITUTIONAL RESEARCH REPORTS, REPORTS FROM 1984 TO THE PRESENT ARE ANNUALLY COMPILED FOR “HEADCOUNT AND FTES ENROLLMENT BY SESSION & DISCIPLINE.” FURTHERMORE, PURSUANT TO SANTA MONICA COLLEGE’S ACCREDITATION 2004 SELF-STUDY STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES AT DESCRIPTION IIA.1(b) AND IIA.2(d), IT STATES THE FOLLOWING:

The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.

SET THREE: REQUEST NO. 41

Any and all documents pertaining to information and enrollment figures of full-time students (FTE) and part-time students at SMC’s Academy of Entertainment & Technology for the following semesters: Winter 2005, Spring 2005, Summer 2005, and Fall 2005, respectively.

WE HAVE RECEIVED NO DOCUMENTS OR INSPECTION TO DATE. WE DO NOT AGREE WITH THE DISTRICT’S CONTENTIONS THAT IT WOULD NEED TO “WRITE A PROGRAM TO OBTAIN THIS INFORMATION FROM ITS DATA BASE.” ON THE CONTRARY, ENROLLMENT DATA WAS PROVIDED BY SMC TO THE CALIFORNIA POSTSECONDARY COMMISSION. I QUOTE FROM PAGE 7 OF THE 1997 REPORT AS FOLLOWS:

“In order to be officially recognized as an education center, the proposed operation must maintain a minimum enrollment of 500 full-time-equivalent students (FTES). When this center opens in the Fall of 1997, it will not meet that minimum standard.”

BY VIRTUE OF THIS STATEMENT, AET WAS REQUIRED TO MAINTAIN MINIMUM ENROLLMENT FIGURES FOR ITS STUDENTS IN ORDER TO RETAIN ITS OFFICIAL STATUS AS AN EDUCATIONAL CENTER. FURTHERMORE, FINAL GRADE ROSTERS OF ET COURSES WOULD LIST THE TOTAL NUMBER OF STUDENTS WHO SUCCESSFULLY COMPLETED COURSES.

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The Vice President, Academic Affairs, through the Academic Affairs deans, is responsible for scheduling class sections and faculty assignments in collaboration with academic departments. To assist department chairs with the scheduling process, the Academic Affairs office provides historical data by section, which include **enrollment figures**, grade distribution, success and retention rates, and overall grade point averages. Department chairs are encouraged to use these data in the faculty evaluation process as well... As sections close, the Vice President may add additional sections or cancel sections that are not successfully attracting students. [EMPHASIS ADDED].

PLEASE COMPLY WITH THIS REQUEST.
