

**SANTA MONICA COMMUNITY COLLEGE DISTRICT, ET. AL.,  
LIST OF OUTSTANDING DOCUMENTS DUE FOR COPYING AND INSPECTION  
PURSUANT TO THE CALIFORNIA PUBLIC RECORDS ACT**

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**SECOND WRITTEN CPRA REQUEST TO JULIE YARRISH, DATED AUGUST 15, 2005**

(SENT VIA PERSONAL DELIVERY)

DECEMBER 18, 2005

**(FINAL REVISED VERSION)**

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**SET TWO: REQUEST NO. 1**

Any and all copyright documents, certificate of registrations (for copyright), or related documents pertaining to the History of Animation course, ET 61, on smconline.org from its existence to the present date, including copyright ownership, work-for-hire, and assignment of rights documents.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 2**

Any and all copyright documents, certificate of registrations (for copyright), or related documents pertaining to the History of Animation web pages on [http://smconline.smc.edu/hofa\\_u1/](http://smconline.smc.edu/hofa_u1/) to [http://smconline.smc.edu/hofa\\_u8/](http://smconline.smc.edu/hofa_u8/) inclusive from its existence to the present date, including copyright ownership, work-for-hire, and assignment of rights documents.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF,

ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 3**

Any and all documents pertaining to Santa Monica College's "Distance Education Faculty Compensation."

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 4**

Any and all documents, including award letters, emails, correspondence, financial awards/payments, and applications re: the California Virtual Campus 2004 Best Online Teaching Website Awards for History of Animation.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 5**

Any and all documents including invoices, bills, web design & development, contracts, agreements, payments, copyright registrations, proposals, etc. pertaining to the "History of Animation I" website located at <http://academy.smc.edu/keeshen/histofanm/>, et. al.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

FURTHERMORE, IN A MEMORANDUM FROM KATHARINE MULLER TO JUDY FRITZ, DATED

AUGUST 24, 2005, ENTITLED "REQUEST FOR INFORMATION - PART 2," DEAN MULLER STATES: "THE CITED LINKS/WEBSITES ARE DEAD AND I HAVE BEEN UNABLE TO VERIFY WHEN, IF EVER, THEY EXISTED." HOWEVER, SANTA MONICA COMMUNITY COLLEGE DISTRICT DELIBERATELY REMOVED THESE LINKS TO CIRCUMVENT AND OBSTRUCT COMPLIANCE WITH THE CALIFORNIA PUBLIC RECORDS AND WENT SO FAR AS TO RELOCATE THEM INTERNALLY INSIDE THE FALL 2005 ET61 ONLINE HISTORY OF ANIMATION COURSE ON OR ABOUT SEPTEMBER 11, 2005. ON OR ABOUT SEPTEMBER 22, 2005, THE CITES LINKS/WEBSITES WERE PLACED BACK ONLINE IN THEIR ORIGINAL PLACE WHERE THEY CURRENTLY RESIDE.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 6**

Any and all documents including invoices, bills, web design & development, contracts, agreements, payments, copyright registrations, proposals, etc. pertaining to the "History of Animation II" website located at <http://academy.smc.edu/keeshen/history2/>, et. al.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

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PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 7**

Any and all documents pertaining to Des Manttari's Registration History for smconline.org including past and present smconline.org home pages.

WE HAVE NOT RECEIVED INSPECTION TO DATE.

WE HAVE RECEIVED A TWO-PAGE DOCUMENT ENTITLED "REGISTRATION HISTORY FOR DES MANTTARI." HOWEVER, WE HAVE NOT RECEIVED COPIES OF PAST AND PRESENT

SMCONLINE.ORG HOME PAGES FOR DES MANTTARI AS REQUESTED.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 8**

Any and all documents, including emails, pertaining to Des Manttari's role as Teaching Assistant on eCompanion, eCollege, smconline.org, smconline, eCourse, ET2, ET61, etc.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

BASED ON MY INFORMATION AND BELIEVE, THERE SHOULD BE EMAILS FROM KATHARINE MULLER, JIM KEESHEN, JULIE YARRISH, ANDREA HYMAN, PARRISH POIRIER, JUDITH PENCHANSKY, AND JEFF SHIMIZU, SOME OF WHICH WERE ADDRESSED TO PROF. JAMES KEESHEN.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 9**

Any and all documents pertaining to Oxana Miliava's role as Student Representative for SMC's Distance Education Committee including applications, awards, decisions, reprimands, emails, correspondence, reports, payment, etc.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED ONLY A TWO-PAGE SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENT, DATED APRIL 26, 2005 THAT IS NON-RESPONSIVE TO OUR REQUEST.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 10**

Any and all distance education committee meeting agenda documents and distance education committee meeting minutes.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE HAVE RECEIVED A STACK OF SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENTS, INCLUDING MINUTES AND AGENDAS, FROM JUNE 1999 TO MAY 2005.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 11**

Any and all documents pertaining to Winniphred Stone-Rubinaccio's role as secretary for SMC's Distance Education Committee including applications, awards, decisions, reprimands, emails, correspondence, reports, payment, etc.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 12**

Any and all documents pertaining to Lee Peterson's role as Classified Representative for SMC's Distance Education Committee including applications, awards, decisions, reprimands, emails, correspondence, reports, payments, etc. as well as any documents pertaining to "the question of Lee Peterson's authorization to be on the committee."

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED ONLY A FEW SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENTS, WHICH ARE NON-RESPONSIVE TO OUR REQUEST.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 13**

Any and all documents pertaining to Jim Keeshen's role as AET Representative for SMC's Distance Education Committee including Winniphred Stone's recommendation, applications, awards, decisions, reprimands, emails, correspondence, reports, payments, etc.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE. PLEASE CONFIRM IF ANY DOCUMENTS ARE IN THE POSSESSION OR CONTROL OF SANTA MONICA COMMUNITY COLLEGE DISTRICT BY AND THROUGH ANY OF ITS EMPLOYEES, INCLUDING BUT NOT LIMITED TO, FACULTY, STAFF, ADMINISTRATORS, AGENTS, OR CUSTODIAN OF RECORDS.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 14**

The "letter from Diane Gross outlining her difficulties" which was distributed to the SMC Distance Education Committee as referenced in the SMC Distance Education Minutes, dated October 12, 2004.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE HAVE RECEIVED A ONE PAGE UNDATED LETTER FROM DIANE GROSS ADDRESSED TO "EVERYONE." PLEASE CLARIFY WHOM "EVERYONE" PERTAINS TO AS WELL AS THE DATE OF THIS LETTER.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 15**

Any and all documents pertaining to technical issues addressed by the SMC Distance Education Committee Pertaining to the eCollege system, including eCompanion, etc.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED ONLY A FEW SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENTS, WHICH ARE NON-RESPONSIVE TO OUR REQUEST. THERE SHOULD BE NOTES, LETTERS, AND / OR EMAILS SENT WHICH PERTAIN TO THESE TECHNICAL ISSUES, FROM AND BETWEEN SANTA MONICA COLLEGE EMPLOYEES AND eCOLLEGE, INCLUDING SMC eCOLLEGE REPRESENTATIVES.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 16**

The "notes from Arthur Ruzzano, the local eCollege representative, on the March 15 eCollege visit" which "were distributed by Winniphred" Stone as referenced in the SMC Distance Education Minutes, dated May 3, 2005.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED ONLY A FOUR-PAGE SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENT, UNDATED, WHICH IS NON-RESPONSIVE TO OUR REQUEST.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 17**

The current eCollege contract with Santa Monica College including, but not limited to, the "Master Services and License Agreement between Santa Monica Community College and eCollege.com" and/or any similarly worded agreement between SMC and eCollege.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED NO DOCUMENTS TO DATE DESPITE THE FACT THAT ROBERT SAMMIS AUTHORIZED RELEASE OF THIS DOCUMENT FROM ECOLLEGE AND THAT A COPY OF THE MASTER SERVICES AND LICENSE AGREEMENT SHOULD BE IN THE POSSESSION OF RANDY LAWSON AT SMC.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 18**

Any and all documents, including correspondence and emails, between Winniphred Stone and Arthur Ruzzano, the local eCollege representative, including any documents, letters, and notes re: eCollege's acknowledgment that "they are not currently meeting our needs" as set forth in the SMC Distance Education Committee Minutes, dated April 26, 2005.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED ONLY THE SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENT, DATED APRIL 26, 2005, WHICH WE REFERENCED, AS WELL AS ANOTHER COMMITTEE DOCUMENT, DATED MAY 17, 2005, BOTH OF WHICH ARE NON-RESPONSIVE TO OUR REQUEST.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 19**

Any and all documents pertaining to "the resolution recommended by eCollege is a 'nightmare.' [Alan Buckley] recommended that a discussion of this issue take place on the water cooler." (as set forth in the SMC Distance Education Committee Minutes, dated March 29, 2005).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE. WE HAVE RECEIVED ONLY THE SANTA MONICA COLLEGE DISTANCE EDUCATION COMMITTEE DOCUMENT, DATED MARCH 29, 2005, WHICH WE REFERENCED AND WHICH IS NON-RESPONSIVE TO OUR REQUEST.

PLEASE COMPLY WITH THIS REQUEST.

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**SET TWO: REQUEST NO. 20**

Any and all contracts, agreements, proposals, awards, letters, notes, grants,

correspondence, emails, etc. between Professor James Keeshen (a.k.a., Jim Keeshen) and Santa Monica College's Distance Education department, personnel, individuals, employees, etc., including faculty compensation.

WE HAVE NOT RECEIVED INSPECTION OF DOCUMENTS TO DATE.

PLEASE COMPLY WITH THIS REQUEST.

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