

**SANTA MONICA COMMUNITY COLLEGE DISTRICT, ET. AL.,
LIST OF OUTSTANDING DOCUMENTS DUE FOR COPYING AND INSPECTION
PURSUANT TO THE CALIFORNIA PUBLIC RECORDS ACT**

FIRST WRITTEN CPRA REQUEST TO PAT GREEN, DATED JULY 15, 2005

(SENT VIA PERSONAL DELIVERY)

JANUARY 14, 2006

(FINAL REVISED VERSION)

SET ONE: REQUEST NO. 1

"Master Services and License Agreement Between Santa Monica Community College and eCollege.com" and/or any similarly worded agreement between SMC & eCollege (current and past agreements).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE RECEIVED NO DOCUMENTS WHATSOEVER DESPITE SMC'S ORAL AGREEMENT TO PROVIDE US WITH THE "MASTER LICENSE AND SERVICE AGREEMENT BETWEEN SANTA MONICA COLLEGE AND eCOLLEGE (THE 'AGREEMENT')", AS IS INCORPORATED BY REFERENCE IN THE "eCOLLEGE STATEMENT OF WORK" SENT VIA FAX TO SMC'S ACADEMY OF ENTERTAINMENT & TECHNOLOGY ON OR ABOUT AUGUST 13, 2002. ON THIS DOCUMENT PROVIDED TO US BY SMC, THERE IS A HANDWRITTEN NOTE, DATED AUGUST 13, 2002, STATING: "RANDY LAWSON HAS ORIGINAL PAPERWORK."

PLEASE COMPLY WITH THIS REQUEST.

SET ONE: REQUEST NO. 2

Renewal of Agreement with eCollege "to provide services to the Distance Education Program beginning Summer 2004 to Spring 2007" (as described in the Board of Trustee minutes, Consent Agenda, Recommendation no. 4, 4-A Distance Education Services, dated January 12, 2004).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED ONLY ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES WHICH I REFERENCED.

PLEASE COMPLY WITH THIS REQUEST.

SET ONE: REQUEST NO. 3

"Agreement between Santa Monica College and eCollege.com for the delivery of online courses" (dated December 31, 1998).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A 24 PAGE DOCUMENT THAT MATCHES THE ABOVE REQUEST.

THIS REQUEST SEEMS TO BE FINE. I RESERVE THE RIGHT TO REQUEST ADDITIONAL DOCUMENTATION SUBJECT TO FURTHER REVIEW OF THE ABOVE DOCUMENT REQUEST.

SET ONE: REQUEST NO. 4

Contract between eCollege and SMC for "services necessary to augment, enhance and expand the SMC Virtual Campus." (as described in the Board of Trustees minutes, Consent Agenda, Recommendation No. 3, Contract for Distance Education Program, Dated March 5, 2001) and all documents re: Title III (3), Virtual Multimedia Center and Business Degree Online Grants.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED ONLY ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES WHICH I REFERENCED.

PLEASE COMPLY WITH THIS REQUEST.

SET ONE: REQUEST NO. 5

Renewal of agreement with eCollege for 2002-2003 and 2003-2004 (as described in the Board of Trustees minutes, Consent Agenda, Recommendation No. 4 (4-A), dated July 1, 2002.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED ONLY ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES WHICH I REFERENCED.

PLEASE COMPLY WITH THIS REQUEST.

SET ONE: REQUEST NO. 6

Contract with Animatics (as described in the Board of Trustees minutes, **Consent Agenda, Recommendation No. 12**, dated April 3, 2000) and all related documents re: economic development virtual multimedia /entertainment center grant.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED NO DOCUMENTS WHATSOEVER DESPITE REPEATED WRITTEN REQUESTS.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY ANIMATICS FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, SMC'S MANDATORY TAX STATEMENT OF CONSULTANT'S BUSINESS STATUS, ETC.

SET ONE: REQUEST NO. 7

Contract with Animatics (as described in the Board of Trustees minutes, **Consent Agenda, Recommendation No. 4 (4-D)**, dated July 9, 2001) and all related documents re: Title VI-A (6-A) grant for prototype of foreign language lab materials.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE **AGREEMENT FOR PROFESSIONAL SERVICES**, DATED JULY 2001, WHICH HAS NON-CONFIDENTIAL INFORMATION REDACTED. FURTHERMORE, UNDER THE CONSULTANT SIGNATURE, THERE IS AN ALLEGEDLY **FORGED SIGNATURE** BY JIM KEESHEN. I HAVE VERIFIED THAT THIS IS NOT HIS SIGNATURE. PLEASE PROVIDE ME WITH THE CORRECT CONTRACT WITH ANIMATICS.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY ANIMATICS / STUDIO ANIMATICS FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, SMC'S MANDATORY TAX STATEMENT OF CONSULTANT'S BUSINESS STATUS, ETC.

SET ONE: REQUEST NO. 8

Amendment to Agreement (Contract) with Animatics (as described in the Board of Trustees minutes, **Consent Agenda, Recommendation No. 4 (4-B)**, dated Sept. 10, 2001) and all related documents re: Title VI-A (6-A) grant for "the development of animated modules in seven languages by Dec. 30, 2001."

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE **AGREEMENT FOR PERSONAL SERVICES** BETWEEN SMCCD AND ANIMATICS, HANDWRITTEN TO AMEND NAME TO "STUDIO ANIMATICS", DATED SEPT. 30, 2001. THE CONSULTANT SIGNATURE IS THE **CORRECT SIGNATURE** OF "JAMES KEESHEN" LISTED AS "PRESIDENT." HOWEVER, A RATHER **QUESTIONABLE CALIFORNIA TAX IDENTIFICATION NUMBER** IS PROVIDED WITH PROFESSOR KEESHEN'S HOME ADDRESS AND NOT THE ADDRESS OF THE COMPANY IN QUESTION TO WHICH THIS CONTRACT WAS ENTERED. PLEASE PROVIDE DOCUMENTATION VERIFYING EITHER "ANIMATICS" OR "STUDIO ANIMATICS" AS A LEGITIMATE CORPORATE ENTITY.

WE ADDITIONALLY RECEIVED THREE **GENERIC INVOICES FROM STUDIO ANIMATICS** TOTTALLING \$33,000 AND AUTHORIZED FOR PAYMENT BY KATHARINE MULLER. GIVEN THIS LARGE SUM OF MONEY, PLEASE PROVIDE US WITH A DETAILED JOB DESCRIPTION FOR SERVICES RENDERED AND DOCUMENTATION AS TO PRECISELY WHO RECEIVED THIS MONEY IN ITS ENTIRETY AS WELL AS WHERE PAYMENT WAS SENT.

WE ADDITIONALLY RECEIVED A ONE-PAGE "**BUDGET FOR LANGUAGE ANIMATION**" SUBTITLED, "COSTS FOR THE I2 PRODUCTION." ALTHOUGH THERE IS A LIST OF PROJECTED AND ACTUAL SERVICES, WITH TWO DIFFERENT TOTALS, THERE IS NO BREAKDOWN SUPPORTING THESE ALLEGED COSTS NOR WHO RECEIVED PAYMENT. PLEASE PROVIDE US WITH A DETAILED ITEMIZATION. FURTHERMORE, THERE IS NO INFORMATION SUPPORTING WHO SUBMITTED THIS DOCUMENT TO EITHER SMC OR ANY DATE. PLEASE PROVIDE US WITH ACTUAL RECEIPTS JUSTIFYING THESE EXPENSES.

WE ADDITIONALLY RECEIVED A ONE-PAGE DOCUMENT ENTITLED "**SANTA MONICA COLLEGE INSTRUCTIONAL CONSULTANTS**", DATED OCTOBER 30, 2000. ADDITIONALLY, THE FACULTY MEMBER REQUESTING CONSULTANT AREA IS NOT SIGNED NOR IS THE BOARD AGENDA DATE OR RANDAL LAWSON'S MANDATORY SIGNATURE. THE AMOUNT IS CROSSED OUT TO READ "\$40,000" FROM "35,000. THE DATE OF THE REQUEST IS 10/27/00, A YEAR PRIOR TO THE ACTUAL CONTRACT. THE NAME OF THE CONSULTANT IS LISTED AS "ANIMATICS," NOT "STUDIO ANIMATICS" DESPITE THE REFERENCED NAME IN THE ACTUAL AMENDED CONTRACT. THERE IS NO NAME OF ANY INDIVIDUAL, YET SMC PROFESSOR KEESHEN'S HOME ADDRESS AND PHONE NUMBER IS LISTED DESPITE THE FACT THAT THE DOCUMENT STATES AT THE TOP THE FOLLOWING: "ONLY FOR PERSONS NOT OTHERWISE EMPLOYED AT SANTA MONICA COLLEGE." PLEASE PROVIDE A COPY OF A COMPLETED VERSION OF THIS DOCUMENT. FOR YOUR REFERENCE, THE ACCOUNT NUMBER LISTED IS: 03-51100-18110000.

ALSO, SINCE THIS OCTOBER 2000 \$40,000 PAYMENT BY DEAN MULLER RELATES TO THE ORIGINAL TITLE VI-A CONTRACT WITH ANIMATICS, AS REFERENCED BY THE SMC BOARD OF TRUSTEES MINUTES, **CONSENT AGENDA, RECOMMENDATION NO. 8**, DATED NOVEMBER 13, 2000, PLEASE PROVIDE US WITH A COPY OF THIS ANIMATICS CONTRACT AS WELL. GIVEN THIS LARGE SUM OF MONEY, PLEASE PROVIDE US WITH A DETAILED JOB DESCRIPTION FOR SERVICES RENDERED AND DOCUMENTATION AS TO PRECISELY WHO RECEIVED THIS MONEY IN ITS ENTIRETY AS WELL AS WHERE PAYMENT WAS SENT.

PLEASE COMPLY WITH THIS REQUEST AND ADDITIONALLY PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY ANIMATICS / STUDIO ANIMATICS FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES,

PROGRESS REPORTS, FINAL REPORTS, SMC'S MANDATORY TAX STATEMENT OF CONSULTANT'S BUSINESS STATUS, ETC. ALSO PLEASE PROVIDE US WITH A COPY OF THIS FINAL PROJECT AND A LIST OF ALL INDIVIDUALS INVOLVED IN ITS PRODUCTION.

SET ONE: REQUEST NO. 9

Contract with Kapow, Inc. for website design May 8 through June 30, 2001 (as described in the Board of Trustees minutes, 6-D Academy of Entertainment and Technology, dated April 2, 2001) and all related documents re: Title VI-B (6-B) grant for "website to include info. about international media trends."

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE RECEIVED A TWO-PAGE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SMCCD AND KAPOW, INC., DATED MAY 4, 2001. WE ADDITIONALLY RECEIVED A TWO-PAGE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SMCCD AND KAPOW, INC., DATED DECEMBER 2001.

WE ADDITIONALLY RECEIVED A ONE-PAGE e-PAYMENTS DOCUMENT ENTITLED "PAYMENT REQUESTS) ROLL-UP) FOR A TITLE 6-A (VI-A) GRANT FROM THE U.S. DEPARTMENT OF EDUCATION IN THE AMOUNT OF \$89,686.00. HOWEVER, THE NAME OF THE RECIPIENT IS BLACKED OUT. THIS INFORMATION IS NOT CONFIDENTIAL AND SHOULD BE DISCLOSED AS IT IS UNCLEAR WHO EXACTLY RECEIVED THESE FEDERAL FUNDS. THERE IS A HANDWRITTEN STATEMENT THAT FUNDS WERE "DEPOSITED 11/05/02" YET IS AGAIN UNCLEAR WHERE THESE FUNDS WERE DEPOSITED AND BY WHOM. PLEASE PROVIDE THIS PUBLIC INFORMATION. IT IS UNCLEAR WHICH GRANT THIS PAYMENT WENT TO, AND SINCE IT WAS VASTLY OVER THE \$5000 CONTRACT AMOUNT PAYABLE TO KAPOW, INC. BY SMCCD, IT IS UNCERTAIN THAT THIS DOCUMENT IS RESPONSIVE TO THIS REQUEST. ADDITIONALLY, THIS DOCUMENT RELATES TO A TITLE VI-A GRANT AND KAPOW ALLEGEDLY RECEIVED A TITLE VI-B GRANT. PURSUANT TO THE SANTA MONICA COLLEGE MASTER PLAN FOR EDUCATION, REVISED JULY 2001, THE U.S. DEPARTMENT OF EDUCATION PROVIDED A GRANT ENTITLED, "TITLE VI-A, UNDERGRADUATE INTERNATIONAL STUDIES AND FOREIGN LANGUAGE PROGRAM (YEAR 2)" IN THE AMOUNT OF \$89,686 WITH THE CONTRIBUTING/LEAD FACULTY LISTED AS KATHARINE MULLER. PLEASE INDICATE WHETHER THIS e-PAYMENT DOCUMENT WAS PAYABLE TO KATHARINE MULLER AS WELL AS IF THIS DOCUMENT IS RELATED TO THIS GRANT.

WE ADDITIONALLY RECEIVED A FIVE-PAGE DOCUMENT FROM KAPOW, INC. WHICH IS APPARENTLY FROM A WEBSITE LOCATED AT <http://www.kapow.com/smc/>. THERE ARE HYPERLINKS TO "ACADEMY OF ENTERTAINMENT AND TECHNOLOGY COURSES" AS WELL AS "MARY PICKFORD SPEAKERS SCHEDULE." PLEASE PROVIDE THESE ADDITIONAL WEBPAGES APPARENTLY CREATED BY KAPOW, INC. FOR THE BENEFIT OF SMC. ADDITIONALLY, THE IMAGES PROVIDED ON THE PAGES ARE UNREADABLE. PLEASE PROVIDE COPIES OF IMAGES THAT ARE READABLE.

WE ADDITIONALLY RECEIVED A COVER LETTER FROM THE JEFFERSON INSTITUTE WITH ADDITIONAL DOCUMENTS. HOWEVER, THE "GRANT WORKSHEET WITH FUNDING

AMOUNTS (VI-B YEAR 2) WAS NOT ENCLOSED AS REFERENCED. ADDITIONALLY, WE DID NOT RECEIVE "GLENN DOOLITTLE'S FINAL REPORT ON TITLE VI-B" AS REFERENCED. INSTEAD, WE RECEIVED HIS FIRST YEAR EVALUATION OF THE TWO-YEAR TITLE VI-B GRANT. THIS DOCUMENT IS NEITHER SIGNED OR DATED. PLEASE PROVIDE THE FINAL REPORT. FURTHERMORE, THERE IS BLACKED OUT INFORMATION ON THE EMAILS PERTAINING TO THE JEFFERSON INSTITUTE. SINCE THIS IS A NON-PROFIT ENTITY SUBJECT TO DISCLOSURE, THIS INFORMATION IS NOT CONFIDENTIAL AND SHOULD BE PROVIDED FORTHWITH.

FURTHERMORE, THE JEFFERSON INSTITUTE COVER LETTER STATES: "I HAVE FOUND NOTHING ON C. KURSCHNER (SP?) IN MY FILES." THE PROPER SPELLING SHOULD BE "CAROL KIRSCHNER." PLEASE PROVIDE THIS INFORMATION REGARDING MS. KIRSCHNER'S INVOLVEMENT IN THE TITLE VI-B GRANT.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL TWO YEAR SMC TITLE VI-B GRANT REFERENCED IN GLENN DOOLITTLE'S REPORT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, SMC REQUIRED TAX STATEMENT OF BUSINESS STATUS, ETC.

SET ONE: REQUEST NO. 10

Contract with Carol Kirschner for Academy of Entertainment and Technology Industry Research (as described in the Board of Trustees minutes, 6-D Academy of Entertainment and Technology, dated April 2, 2001) and all related documents re: Virtual Multi-Media, Title III (3) and Title VIB (6B) grants.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE RECEIVED A TWO-PAGE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SMCCD AND CAROL KIRSCHNER, DATED JUNE 2001.

WE ADDITIONALLY RECEIVED AN 18-PAGE DOCUMENT FROM CAROL KIRSCHNER, DATED DECEMBER 2001, ENTITLED, "EVALUATION OF AET'S BUSINESS / PRODUCTION MANAGEMENT TRACK BASED ON CURRENT INDUSTRY FEEDBACK AND RESEARCH." IT IS UNCLEAR WHETHER MS. KIRSCHNER RECEIVED PAYMENT FOR THIS PROJECT UNDER THE TITLE III OR TITLE VI-B GRANT. PLEASE CLARIFY WHICH GRANT THIS EVALUATION WENT TO AS WELL AS THE SPECIFIC AMOUNT PAID.

FURTHERMORE, ON PAGES 16 TO 18 OF MS. KIRCHNER'S EVALUATION, SHE PROVIDES AN EXHAUSTIVE LIST ENTITLED, "PROFESSIONALS INTERVIEWED FOR THE ACADEMY OF ENTERTAINMENT AND TECHNOLOGY RESEARCH PROJECT." PLEASE PROVIDE ANY DOCUMENTS SUPPORTING THESE INTERVIEWS, INCLUDING EMAILS, LETTERS, WRITTEN NOTES, ETC. BY AND BETWEEN MS. KIRSCHNER AND THE PROFESSIONALS ALLEGEDLY INTERVIEWED.

WE ADDITIONALLY RECEIVED A SEVEN-PAGE "REPORT ON THE FIRST PRODUCTION

MANAGEMENT TRACK MEETING" BY JIM KEESHEN, DATED MAY 31 2002. IN THIS REPORT, PROFESSOR KEESHEN INDICATED: "CAROLE KIRSCHER MENTIONED THAT SHE TAUGHT ET 77, THE ENTREPRENEUR CLASS..." WAS THIS PART OF MS. KIRSCHER'S CONSULTANT CONTRACT WITH SMCCD OR DID SHE HAVE A SEPARATE EMPLOYEE CONTRACT WITH THE DISTRICT? PLEASE CLARIFY.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY CAROL KIRSCHNER FOR BOTH THE TITLE III AND TITLE VI-B GRANT PROJECTS, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, SMC TAX STATEMENTS RELATED TO MS. KIRSCHNER'S CONSULTANT WORK, ETC.

SET ONE: REQUEST NO. 11

Contract with Barbara Jacobs for "program coordinating services for Academy of Entertainment & Technology Outreach Speaker Services" (as described in Board of Trustee minutes, Recommendation No. 10, 10-F, Marketing Community Outreach & Recruitment, No. 12, dated June 6, 2005) and all related docs. re: 2005-2006 marketing budget.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SMCCD AND BARBARA JACOBS, DATED JUNE 4, 2005. THIS CONTRACT IS INCOMPLETE AS IT FAILS TO HAVE A SIGNATURE, DATE, OR NAME OF AUTHORIZATION BY THE DISTRICT. PLEASE PROVIDE A COMPLETE CONTRACT.

WE ADDITIONALLY RECEIVED A ONE-PAGE INVOICE BY BARBARA JACOBS, DATED JULY 1, 2005, FOR \$10,000 DUE. HOWEVER, THERE IS NO DESCRIPTION OF SERVICES. ALSO, NON-CONFIDENTIAL INFORMATION, WHICH SHOULD HAVE BEEN DISCLOSED, IS BLACKED OUT. PLEASE PROVIDE THIS INFORMATION.

WE ADDITIONALLY RECEIVED A CONSULTANT CONTRACT FOR SERGIO ORTIZ AND ONE FOR "WE SEARCH RESEARCH." AS WITH THE JACOBS' CONTRACT, THESE TWO CONTRACTS ARE NOT SIGNED OR AUTHORIZED BY THE DISTRICT. PLEASE PROVIDE COMPLETED COPIES AS WELL AS ANY RELATED DOCUMENTATION RELATING TO PAYMENT AND SERVICES RENDERED.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY BARBARA JACOBS FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC. AS WELL AS THE DOCUMENTS RELATED TO SMC'S 2005-2006 MARKETING BUDGET.

SET ONE: REQUEST NO. 12

Agreement with Barbara Jacobs for "program production services of the Mary Pickford

Series" (as described in Board of Trustee minutes, Recommendation No. 3, 3-F, Contracts and Consultants, dated November 5, 2001) and all related documents re: funding from 2001-2002 budget/public programs.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SMCCD AND BARBARA JACOBS, DATED APRIL 2002.

WE ADDITIONALLY RECEIVED A ONE-PAGE INVOICE BY BARBARA JACOBS, DATED MAY 15, 2001, FOR \$10,000 DUE. HOWEVER, THERE IS NO DESCRIPTION OF SERVICES. ALSO, NON-CONFIDENTIAL INFORMATION, WHICH SHOULD HAVE BEEN DISCLOSED, IS BLACKED OUT. PLEASE PROVIDE THIS INFORMATION.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY BARBARA JACOBS FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC. AS WELL AS THE DOCUMENTS RELATED TO SMC'S 2001-2002 BUDGET/PUBLIC PROGRAMS.

SET ONE: REQUEST NO. 13

Agreement with the Cassidy Companies, Inc. "to provide representation in Washington, D.C. (as described in Board of Trustee minutes, Consent Agenda, Recommendation No. 3, 3-E, Consultant for Federal Assistance, dated November 5, 2001) and all related documents re: funding for 2001-2002 SMC Foundation Budget.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE RECEIVED A TWO-PAGE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SMCCD AND CASSIDY & ASSOCIATES, DATED DECEMBER 1, 2003 AS WELL AS ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES THAT I REFERENCED.

WE ADDITIONALLY RECEIVED A THREE-PAGE SERVICE CONTRACT BETWEEN CASSIDY & ASSOCIATES, SMCCD, AND SANTA MONICA COLLEGE FOUNDATION, DATED OCTOBER 2001.

WE ADDITIONALLY RECEIVED A FIVE-PAGE FAX PROPOSAL FROM CASSIDY & ASSOCIATES, DATED OCTOBER 1, 2001. WE ALSO RECEIVED BOTH A "RESOURCE INVENTORY AND PROJECT DEVELOPMENT REPORT" (DATED DECEMBER 1, 2001) AND "RESOURCE INVENTORY OUTLINE" (FAXED ON OCTOBER 18, 2001) PREPARED BY CASSIDY & ASSOCIATES, INC.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS FOR THE CASSIDY COMPANIES, INC./CASSIDY & ASSOCIATES, INC. FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC. AS WELL AS THE DOCUMENTS RELATED TO FUNDING FOR THE 2001-2002

SET ONE: REQUEST NO. 14

Contract between Digital Imagination and SMC for the SMC Online Orientation CD-ROM Project (as described in the Board of Trustee's Consent Agenda, Recommendation No. 5, Dated July 10, 2000).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE AGREEMENT FOR PERSONAL SERVICES BETWEEN SMCCD AND CRAIG MANNING/DIGITAL IMAGINATION, DATED JULY 2000.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY CRAIG MANNING/DIGITAL IMAGINATION FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC.

SET ONE: REQUEST NO. 15

Contract between Acadine Media Group and SMC for the SMC Online Orientation CD-ROM Project (as described in the Board of Trustee's Consent Agenda, Recommendation No. 5, Dated July 10, 2000).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE AGREEMENT FOR PERSONAL SERVICES BETWEEN SMCCD AND ACADINE MEDIA GROUP, DATED JULY 15, 2000.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY ACADINE MEDIA GROUP FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC.

SET ONE: REQUEST NO. 16

Contract with Brooks Flemming Associates/Limited Liability Corporation (BFA/LLC) "to provide intensive multimedia training to staff and faculty for distance education classes." (as described in the Board of Trustee's minutes, Recommendation No. 4, Consent Agenda, Distance Education Consultant for Virtual Multimedia Center Grant, Dated January 8, 2001).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A TWO-PAGE AGREEMENT FOR PERSONAL SERVICES BETWEEN SMCCD AND

BFA/LLC COMMUNICATIONS TECHNOLOGY CONSULTANTS, DATED JANUARY 2001.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS INCLUDING THE ORIGINAL PROPOSAL BY BROOKS FLEMMING ASSOCIATES/LIMITED LIABILITY CORPORATION (BFA/LLC) AND/OR BFA/LLC COMMUNICATIONS TECHNOLOGY CONSULTANTS FOR THIS PROJECT, AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC.

SET ONE: REQUEST NO. 17

Grant entitled "Middle College High School" (granting agency: California Community College Chancellor's Office) (as described in the Board of Trustees minutes, Consent Agenda, Recommendation No.2 - Acceptance of Grants, dated December 4, 2000).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES, CONSENT AGENDA, GRANTS AND CONTRACTS, RECOMMENDATION NO.2, ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION, MIDDLE COLLEGE HIGH SCHOOL (MCHS) GRANT, DATED MAY 9, 2005.

I ADDITIONALLY RECEIVED 34 PAGES RELATING TO THE MIDDLE COLLEGE AND HIGH SCHOOL (MCHS) GRANT, DATED MAY 9, 2005. THIS IS NOT THE YEAR WE REQUESTED.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS PERTAINING TO MIDDLE COLLEGE HIGH SCHOOL (MCHS) GRANT, DATED DECEMBER 4, 2000 AND ANY AND ALL RELATED DOCUMENTS IN SUPPORT.

SET ONE: REQUEST NO. 18

Grant entitled "Tech Prep Innovative Practices" (Calif. Dept. of Education/CCCCO) (as described in the Board of Trustees minutes, Consent Agenda, Recommendation No. 2, Acceptance of Grants, dated March 5, 2001) and all related documents re: funding of "a CD ROM focusing on career opportunities for up to 24 students" and "development of additional curriculum for "Launchpad" program.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

WE RECEIVED FORTY-FOUR (44) PAGES RELATING TO THE ABOVE TECH PREP GRANT.

WE ADDITIONALLY RECEIVED TWO "TECH PREP INNOVATIVE PRACTICES AND PROGRAMS" FINAL REPORTS, DATED SEPTEMBER 2002 AND MAY 2004, RESPECTIVELY. HOWEVER, THESE REPORTS ARE INCOMPLETE AS THEY DO NOT INDICATE WHO CREATED THEM NOR ARE THEY SIGNED BY ANYONE.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE ANY OTHER RELATED DOCUMENTS

INCLUDING BILLS, INVOICES, PROGRESS REPORTS, COMPLETED FINAL REPORTS, ETC. AS WELL AS FUNDING AND DOCUMENTS RELATED TO THE CD-ROM FOCUSING ON CAREER OPPORTUNITIES.

SET ONE: REQUEST NO. 19

Grant entitled "Fund for Instructional Improvement: Worksite Internships for Faculty" (as described in the Board of Trustees minutes, #13 Consultant Contract for Academy of Entertainment and Technology, dated July 6, 1998) re: Worksite experience for 2 faculty at AET in distance ed. techniques.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED TWENTY-EIGHT (28) PAGES RELATING TO THE GRANT AGREEMENT WITH THE PROJECT NARRATIVE, ANNUAL WORK PLAN AND BUDGET SUMMARY AS WELL AS ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES THAT I REFERENCED.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE RELATED DOCUMENTS FOR THIS GRANT INCLUDING ANY AND ALL FACULTY APPLICATIONS, AWARDS, CONTRACTS, AND /OR AGREEMENTS PERAINING TO THE WORKSITE INTERNSHIPS AND/OR DISTANCE EDUCATION TRAINING AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC.

SET ONE: REQUEST NO. 20

Grant entitled "(Year One) Title VI-A, Undergraduate International Studies and Foreign Language Program" (U.S. Dept. of Education) (as described in the Board of Trustees minutes, Consent Agenda, Recommendation No.2, Acceptance of Grants, dated June 7, 1999). and all related documents re: funding to support 2 staff development events and internship opportunities for faculty and staff.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED A 76 PAGE DOCUMENT, WHICH INCLUDES A PROPOSAL BY PIEDAD ROBERTSON (DATED MARCH 15, 1999), AS WELL AS ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES THAT I REFERENCED.

WE ADDITIONALLY RECEIVED A MEMORANDUM FROM THE U.S. DEPARTMENT OF EDUCATION, DATED JUNE 7, 1999. IN THIS MEMORANDUM, THE GRANTEE WAS REQUIRED TO SUBMIT A PERFORMANCE REPORT, DUE BY APRIL 1999. ADDITIONALLY, THE GRANTEE WAS REQUIRED PER LEGISLATION TO PROVIDE A "STATEMENT THAT GRANTS FUNDS WILL BE USED TO SUPPLEMENT, NOT SUPPLANT EXISTING FUNDS."

PLEASE COMPLY WITH THE REQUEST AND PROVIDE THE PERFORMANCE REPORT AS WELL AS THE STATEMENT OF GRANT FUNDS USED AS REFERENCED ABOVE. ADDITIONALLY, PLEASE PROVIDE THE RELATED DOCUMENTS RE: FUNDING TO SUPPORT 2 STAFF

DEVELOPMENT EVENTS AND INTERNSHIP OPPORTUNITIES FOR FACULTY AND STAFF AS WELL AS ANY RECEIPTS, BILLS, INVOICES, PROGRESS REPORTS, AND FINAL REPORTS, ETC. FOR THE YEAR ONE TITLE VI-A GRANT.

SET ONE: REQUEST NO. 21

Grant entitled "(Year Two) Title VI-A, Undergraduate International Studies and Foreign Language Program" (U.S. Dept. of Education) (as described in the Board of Trustees minutes, Recommendation No.2 - Acceptance of Grants, Consent Agenda, dated Jan. 8, 2001) and all related documents re: funding.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED NO DOCUMENTS FROM THIS REQUEST.

PLEASE COMPLY WITH THE REQUEST AND PROVIDE THE PERFORMANCE REPORT FOR THIS YEAR AS WELL AS THE STATEMENT OF GRANT FUNDS USED. ADDITIONALLY, PLEASE PROVIDE THE RELATED DOCUMENTS FOR THE YEAR TWO TITLE VI-A GRANT INCLUDING ANY RECEIPTS, BILLS, INVOICES, PROGRESS REPORTS, AND FINAL REPORTS, ORIGINAL PROPOSALS, ETC.

SET ONE: REQUEST NO. 22

Grant entitled "Online Degree in Business Administration" (as described in the Board of Trustees minutes, Consent Agenda, Recommendation No.2, Acceptance of Grants, dated Nov. 8, 1999) and all related documents re: funding to provide faculty training on the eCollege system & to develop and market online courses.

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES THAT I REFERENCED. I ADDITIONALLY RECEIVED A THIRTEEN (13) PAGE eCOLLEGE.COM GRANT APPLICATION IN THE TOTAL AMOUNT OF \$199,000, DATED JULY 30, 1999.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE CORRECT DOCUMENTS FOR THE eCOLLEGE GRANT TALLING \$78,000 (DATED NOV. 8, 1999) AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, FINAL REPORTS, ETC.

SET ONE: REQUEST NO. 23

Grant entitled "Demonstration Project to Ensure that Students with Disabilities Receive Quality Higher Education Program" (U.S. Dept. of Education / Office of Special Ed) CD-ROM Accessible Multimedia Project (CAMProject) (as described in the [Board of Trustees Minutes](#),

dated May 9, 2005).

WE HAVE NOT RECEIVED INSPECTION OF FILES TO DATE.

I RECEIVED ONE PAGE FROM THE BOARD OF TRUSTEE MINUTES THAT I REFERENCED WHICH CONTAINED THE HANDWRITTEN NOTES: "GRANT STILL PENDING." HOWEVER, THE AWARD PERIOD WAS FOR SUMMER 2005.

WE HAVE ADDITIONALLY RECEIVED A 45-PAGE DOCUMENT FOR THE ABOVE GRANT IN THE AMOUNT OF \$275,870 FOR THE PERFORMANCE PERIOD OF OCTOBER 1, 2005 TO SEPTEMBER 30, 2008. PURSUANT TO THE SMC BOARD OF TRUSTEES MINUTES FOR MAY 9, 2005, THIS GRANT WAS IN THE AMOUNT OF \$830,697. PLEASE PROVIDE THE ADDITIONAL INFORMATION FOR THE BALANCE OF THIS GRANT.

PLEASE COMPLY WITH THIS REQUEST AND PRODUCE THE ABOVE-REFERENCED GRANT APPLICATION AND/OR PROPOSAL AND ANY OTHER RELATED DOCUMENTS INCLUDING BILLS, INVOICES, PROGRESS REPORTS, STATUS REPORTS, ETC.
